



MINUTES– AGM 17 October 2023 at 5:30pm at 442 Mt Eden Rd, Auckland

1. Present

Frances Loo – Chapter Tea & Book Shop – Chair
Ashleigh Teixeira – Travel Associates
Kendall Smith - AELB
Christine McDonald – Urban Studio
Sue Saywell – Barfoot & Thompson
Isabella Boswell – Intransit Consulting
Sallyann Hingston – Mt Eden Village Centre
Jarod Cooksley – Ray White Reality (via Zoom)
Rejoice Thomas – Taste of India
Ken Choe – Manager (In Attendance)

The Chair welcomed everyone to the meeting.

2. Apologies

Steve Roper – OPSM
Tracy Baird – City Cake Shop

Moved that the apologies be accepted

Moved: Frances Loo / **Seconded:** Christine McDonald
Carried

3. Minutes

The minutes of the previous AGM held on 17Oct22 and Special General Meeting held on 20June23 to be read and confirmed as a true and correct record of the business transacted

Moved: That the minutes of the Annual General Meeting held on 17th October 2022 be taken as read and confirmed as a true and correct record of the business transacted

Moved: Frances Loo / **Seconded:** Christine McDonald
Carried

Matters Arising therefrom: NIL

Moved: That the minutes of the Special General Meeting held on 20th June 2023 be taken as read and confirmed as a true and correct record of the business transacted

Moved: Frances Loo / **Seconded:** Christine McDonald
Carried

Matters Arising therefrom: NIL

4. Conflict of interest register:

It was noted that our BID Manager Ken Choe also provides print and web services to the Association. Various members provided goods and services during the year.

Committee members were also reimbursed for costs and expenses incurred on behalf of the Association.

5. Chairperson's report

Frances presented her report for the year, noting the unexpected passing of our previous Chair, Maureen Keene and the big contributions she had made during her term as an executive and Chair of the Association.

The contribution by our previous BID Manager was also mentioned.

France also updated the meeting on business in the Village and various other matters of interest. A copy of her report is attached.

Moved that the Chairperson's report be accepted

Moved: Christine McDonald / **Seconded:** Sue Saywell
Carried

6. Treasurer's Report

BID Manager Ken Choe summarised the year's financial performance and the budgets for the current year that was approved last year's AGM

Moved that the Treasurer's report be accepted

Moved: Frances Loo / **Seconded:** Christine McDonald
Carried

7. End of year Annual Financial Statements, Performance report and Audit to 30 June 2023.

This was tabled for discussion.

Moved: That Mt Eden Village Inc receive and approve the Annual Financial Statements and Audit as of 30 June 2023.

Moved: Frances Loo / **Seconded:** Christine McDonald
Carried



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8. Indicative Budget for 2024/2025 financial year.

The Indicative Budget was tabled for discussion. Ken briefed the Meeting on a requirement by Auckland Council under its BID Policy that all BIDS have to achieve a minimum targeted rate income of \$120,000 by 1 July 2028. The Association has decided to achieve this by increments over the next four years to reduce the impact on members.

Moved: That the Budget (which is contained within the Business Plan) for the following 2024-2025 financial year to include a BID targeted rate grant amount of \$99,035, representing a 5.32% increase (or \$5,000) to the current BID targeted rate grant for 2023-2024 financial year (\$94,035). Further ask that the Albert-Eden Local Board recommend to the Governing Body the amount of \$99,035 be included in the Auckland Council draft 2024-2025 annual budget consultation process.

Moved: Frances Loo / **Seconded:** Christine McDonald
Carried

9. Adoption of Business Plan for 2024/2025 financial year.

Move to adopt the business plan for 2024/2025 financial year.

Moved Frances Loo / **Seconded:** Christine McDonald
Carried

10. Election of Executive Committee

Move to appoint the following to the Executive Committee for 2023/2024 year

Frances Loo
Sue Saywell
Steve Roper
Sallyann Hingston
Isabella Boswell
Christine McDonald
Tracy Baird
Jared Cooksley
Kendall Smith (representing AELB)

Moved: Frances Loo / **Seconded:** Isabella Boswell
Carried

11. Election of Chairperson

Move that Frances Loo be elected and appointed as Chairperson for 2023/2024

Moved: Sue Saywell / **Seconded:** Christine McDonald
Carried

8. Nomination of Auditor – Michelle O’Meara & Co

Moved: to appoint Michelle O’Meara & Co as the nominated auditor for the 2024/2025 financial year.

Moved: Frances Loo / **Seconded:** Christine McDonald

9. General Business

Discussions on promotions for the Village and addition lightings to improve security.

Meeting terminated at 6:30pm